



ADDENDUM NO.: 1
TO REQUEST FOR PROPOSAL
FOR
SPACE FLORIDA DESIGN CRITERIA PACKAGE FOR A PLANNED MANUFACTURING
FACILITY
RFP-SF-23-0-2012/KW

Date: August 10, 2011
To: All Interested Bidders and Other Interested parties
From: Keevin Williams, RFP Project Coordinator
 Debbie Hebert, RFP Coordinator
Subject: Revisions to the Schedule, Submittal Instructions, Profile Qualifications and Submission Requirements

Space Florida makes the following changes and considers Addendum No. 1 a part of the Request for Proposal (RFP) document.

(1) The “**Preliminary Schedule**” is hereby revised as follows:

Event	Original Date	<i>Revised Date</i>	Time (EST) <small>(if applicable)</small>
Question Submission Deadline	August 12, 2011	<i>August 15, 2011</i>	3:00 P.M.
Answer to Questions Posted	August 17, 2011	<i>August 26, 2011</i>	3:00 P.M.
Proposals Due	August 29, 2011	<i>September 30, 2011</i>	12:00 Noon
Proposals Evaluated (Part 1 & 2)	August 30 – Sept. 2, 2011	<i>October 1 – 7, 2011</i>	N/A
Inform Vendors of Interview and Time	September 6, 2011	<i>October 10, 2011</i>	N/A

Interviews	September 8, 2011	<i>October 18, 2011</i>	TBD
Final Evaluation (Part 3)	September 9, 2011	<i>October 20, 2011</i>	N/A
Contract Negotiations	September 12 – 15, 2011	<i>October 31 – November 1, 2011</i>	N/A
Tentative Date to Award Contract	September 16, 2011	<i>November 16, 2011</i>	N/A

(2) The section entitled “**Submittal Instructions**” is hereby revised as indicated by the following underlined language:

Submittal Instructions: The proposal must be submitted on 8-1/2” X 11” paper, minimum of 12-point font, numbered, typewritten, with headings, sections, and sub-sections that directly correlate/address specifically ALL required submittal information in their respective order identified below. Interested vendors must submit five (5) hard copies and one (1) soft copy on compact disk in Microsoft Word (.doc) (if possible) and Adobe Acrobat (.pdf) format.

The proposal is limited to thirty (30) pages. Front and back pages are considered two pages. Permitted exclusions to the proposal page limit are: Title page, Table of Contents, index or divider inserts. All other information submitted will be included in the total page count.

(3) Subsection E of the section entitled “**Profile and Qualifications**” is hereby revised as indicated by the following underlined and ~~strike-through~~ language:

- E. A description of the vendor’s approach to completing the Scope of Work, to include:
 - a. A proposed list of drawings to be provided by the selected vendor.
 - b. Ability to complete the Scope of Work within ~~30-45~~ 45-60 days from authorization to proceed; and
 - c. Any comments or recommendations regarding the contents of the Design Criteria Package.

(4) Subsection 1 of the section entitled “**Submission Requirements**” is hereby revised as indicated by the following underlined and ~~strike-through~~ language:

- 1. A description of the vendor’s approach to completing the Scope of Work, including:
 - d. Information requirements identified in the Scope of Work;
 - e. A description of the tasks or phases of work to be completed by the selected vendor;
 - f. A proposed list of drawings to be provided by the selected vendor;

- g. Ability to complete the Scope of Work within ~~30-45~~ 45-60 days from authorization to proceed; and
- h. Any comments or recommendations regarding the contents of the Design Criteria Package.