



REQUEST FOR BIDS
For
Project Redline Equipment Acquisition
At the
Embraer Engineering and Technology Center
RFB-SF-01-0-2016/RC

Issued and Published: January 8, 2016
Due Date: January 27, 2016

Space Florida (“SF”) is dedicated to fostering the growth and development of a sustainable and world-leading aerospace industry in the State of Florida. SF promotes aerospace business development by facilitating business financing, spaceport operations, research and development, workforce development, and innovative education programs. SF is an independent special district and a subdivision of the State of Florida and is governed by Part II of Chapter 331 of the *Florida Statutes*.

STATEMENT OF WORK

This project involves the acquisition of general tooling equipment as required for Embraer Engineering & Technology Center (EETC). EETC conducts research and development activities for both product and technology development across Embraer’s business units. With this RFB, EETC furnished technical specifications, manufacturer, model numbers, description, quantities and other information such as key dates, bid requirements and pricing are all provided and attached hereto as **Attachment “A”**. The equipment will need to be delivered to the Embraer Engineering and Technology Center facility located at 1400 General Aviation Drive, Melbourne Florida, 32935.

The bid shall provide vendor ability to deliver by March 2016.

Although various manufacturers will be considered all must provide bids for equipment which meet the specifications defined in the statement of work.

Procurement Manager: All vendor communications concerning this solicitation should be directed **in writing** to the Procurement Manager listed below.



Name: Art Robbins
Address: Space Florida
505 Odyssey Way, Suite 300
Exploration Park, FL 32953
Telephone: 321-730-5301, Extension 210
E-Mail: arobbins@spaceflorida.gov

Prospective vendors shall not contact, communicate with, or discuss any matter relating in any way to this RFB with any SF employee or SF board or committee member, other than the RFB Procurement Manager. Any such communication initiated by a prospective vendor may be grounds for disqualifying the prospective vendor from consideration for award of this RFB.

INSTRUCTIONS TO VENDORS

Deadline and Delivery of the Bid Packages: All bid packages must be received by the Procurement Manager no later than 12:00 noon (EST) on January 27, 2016. Unless otherwise specified herein, bids must be sealed in one package and clearly labeled "REQUEST FOR BIDS PROJECT REDLINE EQUIPMENT ACQUISITION," on the outside of the package. Late bids will not be accepted by the Procurement Manager. Vendors accept all risks of late delivery of mailed bids regardless of fault. Faxed and e-mailed bids will be deemed non-responsive.

Licenses, Permits, Local Laws and Requirements: The selected vendor shall secure all licenses and permits, and must become familiar with any local conditions, which may, in any manner, affect the services required. The vendor is required to carefully examine the RFB terms and to become thoroughly familiar with all conditions and requirements that may in any manner affect the work to be performed under the resulting contract. Prior to contracting with SF, owners of all forms of business doing business in the State of Florida, except sole proprietorships, must register with and be in good standing with the Florida Department of Corporations and be registered in Sunbiz . A foreign corporation cannot transact business in the State of Florida until it obtains a certificate of authority from the Department of State.

Withdrawal of Bids: A vendor may request a bid be withdrawn from consideration prior to the date and time the bids are due. Bids that have been submitted to SF become a public record, subject to public record retention requirements.

Preliminary Schedule: These dates are estimates only and are subject to change by SF. The schedule of pertinent events for this solicitation may be viewed on SF's website @ www.spaceflorida.gov.



Preliminary Schedule

Event	Date	Time (EST) (if applicable)
Announcement of RFB, published on SF's website & Demand Star	January 8, 2016	N/A
Question Submission Deadline*	January 14, 2019	12:00 Noon
Question Responses Posted	January 20, 2016	12:00 Noon
Bids Due	January 27, 2016	12:00 Noon
Bids Evaluated	January 28, 2016	N/A
Notice of Intent to Negotiate	February 2, 2016	N/A
Contract Negotiations	February 3, 2016	N/A
Notice of Intent to Award posted	February 9, 2016	N/A
Notice of Award Posted	February 11, 2016	N/A

*All questions must be submitted by e-mail to (Procurement Manager) arobbins@spaceflorida.gov, prior to Question submission deadline. All questions submitted after this deadline may not receive a response. All answers will be posted to the SF and Demand Star websites.

Submittal Instructions: The bid package must be submitted on 8-1/2" X 11" paper, Times New Roman, 12-point font. Vendors must submit four (4) hard copies and one (1) soft copy on compact disk in Microsoft Word (.doc) or Adobe Acrobat (.pdf) format.

The bid package is limited to ten (10) one-sided pages. Permitted exclusions to the qualification package page limit are: Front cover and back-cover pages, Title Page, Table of Contents, Index or Divider inserts and Financial Statements. ** Please refer to the Trade Secrets and Proprietary Confidential Business Information regarding your Financial Statements.*

Vendor's bid shall specifically identify and address and include, in the same order presented below, each of the following Sections A-D, including each subsection. If there is no information to present for a specific section or subsection, state the reason such as "not applicable" or "there is no information that we wish to present". Failure to follow these instructions may result in a bid being deemed non-responsive.

A. Title Page: Identify the RFB subject, RFB number, name of vendor, vendor address, vendor phone and facsimile number, primary point of contact, primary point of contact's title and e-mail address for receipt of notifications and date of submittal.



B. Letter of Transmittal: The letter must be signed by a representative authorized to contractually bind the vendor, and include the title or authority of the representative. The letter shall not exceed two pages and it shall briefly state the understanding of the vendor regarding the work to be performed and make a positive commitment to perform the work within the specified time period. The following must be included:

1. Type of business (sole proprietorship, partnership, corporation, etc.)
2. State of incorporation.
3. Headquarters location and whether offices are located in the State of Florida, and if so, where.
4. The names and contact information of the persons who will be authorized to make representations for the vendor.
5. A certification that the vendor will furnish the goods and services specified in the bid package at the prices quoted in the bid, and that the bid will remain firm for sixty (60) days after the date that the bid package is submitted in order for SF to evaluate the bids and make an award.
6. The total equipment cost and installation cost from the Schedule of Bid Items form.

C. Eligibility:

1. Provide proof of legal entity and authorization to do business within the State of Florida.
2. Provide a minimum of three specific references with appropriate contact information for “similar” projects, period of performance for the specific engagement, and the value of services performed.
3. Indicate financial wherewithal and stability of firm.
4. Indicate any potential conflicts of interest (COI) with SF or at the vendors firm, office, or engagement team level. Provide a statement certifying that no COI exists or potentially could affect the award of the bid.

D. Schedule of Bid Items: The vendor shall complete and submit one original Schedule of Bid Items form attached hereto as **Attachment A**.

Method to Award: Bids will be evaluated based on the lowest-priced responsive and responsible bidder. The contract will be awarded to a single vendor. SF may select some or all of the listed equipment in **Attachment A**. Equipment selection will be based upon the desired equipment, cost of the equipment, days to furnish and install, and the available budget. In the event SF is unable to reach an agreement with the lowest-price responsive and responsible bidder, SF may attempt to negotiate an agreement with the second-highest-ranked vendor, and so on, until an agreement is reached.



Right to Reject Bids: SF reserves the right to make an award it determines to be in its best interests or to reject any and all bids. Further, SF, in making its award decision, retains the authority to waive what it considers to be minor irregularities in the bid or to seek clarification on certain issues from any vendor submitting a bid. Failure to provide requested information may result in the rejection of the bid.

Notice of Intent to Award: The Notice of Intent to Award will be posted on the SF and Demand Star websites.

Disputes: Failure to file a protest within the time prescribed in subsection 120.57(3) of the *Florida Statutes*, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120 of the *Florida Statutes*.

Property of SF: All information submitted by vendor will become part of the project file and, unless otherwise exempt or confidential in accordance with Florida law, will become a public record. All bids and accompanying documentation will become the property of SF and will not be returned.

Trade Secrets and Proprietary Confidential Business Information: Trade secrets and proprietary confidential business information are not solicited, nor desired, as information to be submitted with bid packages. The *Florida Statutes* and the State Constitution govern whether information in a bid package is confidential or exempt from the Public Records Act. If information is submitted in the bid packages which the vendor deems to be a trade secret or proprietary confidential business information under the provisions of section 288.075 of the *Florida Statutes*, or any other *Florida Statutes*, the information shall be submitted with the bid package in a **separate, clearly marked envelope referencing the specific statutory citation for such exemption**. Submitted bid packages which are marked “confidential” (or other similar language) in their entirety, or those in which a significant portion of the submitted bid packages is marked “confidential” may be deemed non-responsive by SF. SF is not obligated to agree with the vendor’s claim of an exemption and, by submitting a reply or other submission; the vendor agrees to be responsible for defending its claim that each and every portion of the separately marked information is exempt from inspection and copying under the Public Records Act. The vendor agrees that it shall protect, defend, and indemnify, including attorney’s fees and costs, SF for any and all claims and litigation (including litigation initiated by SF) arising from or relating to vendor’s claim that the separately marked portions of its reply are not subject to disclosure. If the vendor fails to separately mark portions of its bid package, SF is authorized to produce the entire document, data or records submitted by the vendor in responding to a public records request for these records.



Compliance with Laws: Vendor shall comply with all laws, rules, codes, ordinances, licensing and bonding requirements that are applicable to this RFB and the conduct of vendor's business, including those of Federal, State, and local agencies having jurisdiction and authority. By way of non-exhaustive example, the vendor shall comply with the Florida Sunshine Law and Public Records Act, Immigration and Nationality Act, the Americans with Disabilities Act, and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status or veteran's status. The selected vendor understands and will comply with subsection 20.055(5) of the Florida Statutes.

Convicted Vendors: Vendor affirms that it is aware of the provisions of Section 287.133(2)(a) of the *Florida Statutes* and that at no time has vendor been convicted of a public entity crime.

Discriminatory Vendors: Vendor affirms that it is aware of the provisions of Section 287.134(2)(a) of the *Florida Statutes*, and that at no time has vendor been placed on the discriminatory vendor list.

Vendor's Representation and Authorization: In submitting a bid, the vendor understands, represents, and acknowledges the following (if the vendor cannot so certify to any of following, the vendor shall submit with its bid a written explanation).

1. The vendor is not currently under suspension or debarment by the State or any other governmental authority.
2. The vendor, its affiliates, subsidiaries, directors, officers, and employees are not currently under investigation by any governmental authority and have not in the last ten years been convicted or found liable for any act prohibited by law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.
3. The vendor has no delinquent obligations to the State, including a claim by the State for liquidated damages under any other contract.
4. The bid is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.
5. The prices and amounts in the bid have been arrived at independently and without consultation, communication, or agreement with any other Vendor or potential Vendor; neither the prices nor amounts, actual or approximate, have been disclosed to any Vendor or potential Vendor, and they will not be disclosed before the opening of the bids.



6. Neither the vendor nor any person associated with it in the capacity of owner, partner, director, officer, principal, investigator, project director, manager, auditor, or position involving the administration of federal funds:
 - a. Has within the preceding three years been convicted of or had a civil judgment rendered against them or is presently indicted for or otherwise criminally or civilly charged for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, State, or local government transaction or public contract; violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
 - b. Has within the preceding three years of this certification had one or more Federal, State, or local government contracts terminated for cause or default.

Vendor's Cost to Develop Bid: Costs for developing bids responsive to this RFB are entirely the obligations of the vendor and shall not be chargeable in any manner to SF.



Attachment "A"
Schedule of Bid Items

<p>EETC General Tooling Equipment Statement of Services</p>
--

RE: General Tooling Equipment

Objective / Purpose

Space Florida would like to request a Bid for the following General Tooling Equipment for Embraer Engineering & Technology Center (EETC). EETC conducts research and development activities for both product and technology development across EMBRAER’s business units.

TECHNICAL SPECS

As stated below or Equivalent Option

Manufacturer	MODEL NUMBER	Description	QTY
Binks	Mfr. Model # 83C-221	Pressure tank 2.8 Binks	1
3M	Mfr. Model # 36856	Dirt Trap Clear Film, 18in x 100ft	2
3M	Mfr. Model # 36865	Dirt Trap Material Applicator, 30" Length, 23" Width	1
3M	Mfr. Model # 36863	Dirt Trap Clear Film Disp, For 12T027	1
3M	Mfr. Model # 36862	Dirt Trap Material Dispenser, 32" Length, 14" Width	1
3M	Mfr. Model # 36852	Dirt Trap Protection Material, 28inx300ft	5
ADVANTAGE PLUS	Mfr. Model # 15500	Carbide Lathe Tool Set, 5/16 In	1
BAILEIGH INDUSTRIAL	Mfr. Model # BP-3360NC	Press brake BAILEIGH INDUSTRIAL	1
BOSCH	Mfr. Model # PR20EVSK	Variable-Speed Palm Router Kit	1
BOSCH	Mfr. Model # 1575A	BOSCH Foam Rubber Cutter Motor Only	2
BOSTITCH	Mfr. Model # BT1855K	Air Brad Nailer, Adhesive	1

BROWN & SHARPE	Mfr. Model # 599-792-2	Edge Finder, Single End, 0.2 In/0.375 In	1
BROWN & SHARPE	Mfr. Model # 599-921-10	Parallel Set, 10 Pr, 1/2 to 1-5/8 In	1

BUILDPRO	Mfr. Model # TS3020	Portable Welding Table, 30W, 20D, Cap 350	1
CHICAGO-LATROBE	Mfr. Model # 49928	Jobber Drill Set, 115 PC, HSS, 118 Deg	2
CLEVELAND	Mfr. Model # C63514	End Mill, Ball Nose, 1/16 in.	5
CLEVELAND	Mfr. Model # C63517	End Mill, Ball Nose, 3/32 in.	5
CLEVELAND	Mfr. Model # C63519	End Mill, Ball Nose, 1/8 in.	5
CLEVELAND	Mfr. Model # BEM-187-04	End Mill, Ball Nose 3/16 in.	5
CLEVELAND	Mfr. Model # C63536	End Mill, Ball Nose 1/4 in.	5
CLEVELAND	Mfr. Model # BEM-375-04	End Mill, Ball Nose 3/8 in.	5
CLEVELAND	Mfr. Model # C63560	End Mill, Ball Nose, 1/2 in.	5
DAYTON	Mfr. Model # 4LEX8	Multi Axis Work Stop, 5/8 In Table Slots	2
DE-STA-CO	Mfr. Model # 2007-U	Toggle Clamp, Vert Hold, 1000 Lb., H 7.17	10
DEWALT	Mfr. Model # DCK955X	Cordless tool kit	2
DEWALT	Mfr. Model # DWP611	Compact Router	2
DEWALT	Mfr. Model # D180005	Hole Saw Kit	1
DEWALT	Mfr. Model # DW618B3	2-1/4 HP Router Kit	1
DEWALT	Mfr. Model # DW331K	4-Position Orbital Jigsaw	1
DEWALT	Mfr. Model # DW682K	Plate Joiner Kit	1
DORIAN	Mfr. Model # SDN40CA-FTB	Tool Post & Holder Set, 14 PC, SDN 40	1
DREMEL	Mfr. Model # 4000-6/50	Rotary Tool Kit, 5000-35,000 RPM, 50 Pc	3
DYNABRADE	Mfr. Model # 59039	Air Random Orbital Sander	1

DYNABRADE	Mfr. Model # 51330	In-Line Air Router, 1/8" Collet, 3/8"- 24 Spindle Thread Size, 0.7 HP	1
FEIN	Mfr. Model # FSC 2.0QMS	Flush Cut Saw, 11,000 to 18,500,3.3A	2
FEIN	Mfr. Model # STS 325R	Air Hacksaw, 2-3/8" Blade Stroke, 330 Strokes per Minute (FIEN)	1
HITACHI	Mfr. Model # N3804AB3	Air Finishing Stapler	1

IRWIN QUICK-GRIP	Mfr. Model # 512QCN	Bar Clamp/Spreader	12
IRWIN QUICK-GRIP	Mfr. Model # 2021424N	High Pressure Clamp/Spreader	12
IRWIN QUICK-GRIP	Mfr. Model # 2021436N	High Pressure Clamp/Spreader	12
JAMCO	Mfr. Model # BS45	Cabinet, 2-Dr, 45 gal, Flammable, 18x65x43	4
JAMCO	Mfr. Model # VD360-P6	Mesh Security Truck, 3000 lb., 60 In.L	3
JAMCO	Mfr. Model # MH348- BL	Storage Cabinet, Black, 54" Overall Height, Assembled	6
KEO	Mfr. Model # 50058	Countersink Set, 5 PC, 1 FL, 82 Deg, Cobalt	3
KEO	Mfr. Model # 21829	Countersink Set, 5 PC, 1 FL, 90 Deg, HSS	5
LITTLE GIANT	Mfr. Model # SC-3672- 6PPY	Visible Contents Mobile Storage Locker	3
MICHIGAN DRILL	Mfr. Model # 780X	Spiral Flute Tap Set	2
MICRO 100	Mfr. Model # GEM-062- 3	End Mill 1/16"	5
MICRO 100	Mfr. Model # GEM-031- 3	End Mill 3/32"	5
MICRO 100	Mfr. Model # GEM-125- 3X	End Mill 1/8"	5

MICRO 100	Mfr. Model # SEM-187-03	End Mill 3/16"	5
MICRO 100	Mfr. Model # GEM-250-3	End Mill 1/4"	5
MICRO 100	Mfr. Model # GEM-375-3	End Mill 3/8"	5
MICRO 100	Mfr. Model # GEM-500-3	End Mill 1/2"	5

MICRO 100	Mfr. Model # GEM-750-3	End Mill 3/4"	5
MILLER ELECTRIC	Mfr. Model # 951119	TIG Welder, 200/230/460 V, 3-400A	1
MILLER ELECTRIC	Mfr. Model # AK-150MFC	Tig Accessory Kit, FX	1
MILLER ELECTRIC	Mfr. Model # WC332X7	Tungsten Electrode, Seriated, 3/32 In, PK10	5
MILLER ELECTRIC	Mfr. Model # WC018X7	Tungsten Electrode, Seriated, 1/8 In., PK10	5
MILWAUKEE	Mfr. Model # 49-22-1550	Drill Chuck Kit, Keyed, Steel, 3/4 In, 6JT	1
MITUTOYO	Mfr. Model # 293-960-30	Micrometer Set, Digital	1
MITUTOYO	Mfr. Model # 186-101	Radius Gage Set, 1/32 to 1/4,30 Leaves	1
MITUTOYO	Mfr. Model # 500-193	Absolute Digital Caliper, 0 to 12 In	3
MITUTOYO	Mfr. Model # 7033B	Magnetic Base	2
MITUTOYO	Mfr. Model # 180-906B	Combination Square Set, 4 pcs., 16R, Steel	2
OHAUS	Mfr. Model # VX32XW5000L-US	Electronic Floor Scale, 2300kg/5000 lb. OHAUS	1
OHAUS	Mfr. Model # D500M	Ohaus D500M Mechanical Floor Scale, 1000 Lb. Capacity	1

OHAUS	Mfr. Model # R31P30	Compact Bench Scale, Digital, 30kg/60 lb. OHAUS	2
PORTER CABLE	Mfr. Model # 352VS	Sander, Belt, 3 X 21 In	1
PORTER CABLE	Mfr. Model # 7319	Trim router w adjustable angle base porter cable.	3
STARRETT	Mfr. Model # 80613	Granite Surface Plate, Pink, A, 12x18x4	1
STARRETT	Mfr. Model # RS81.B	Gage Block Set, 81 Pc, 0.1001-4.000 In	1
STARRETT	Mfr. Model # 196A6Z	Dial Indicator, 0 to 0.200 In, 0-100	2
STARRETT	Mfr. Model # C416R-48	Steel Rule, Heavy Spring- Tempered, 48 In	2
STARRETT	Mfr. Model # S555Z-7	Jewelers Screwdriver Set, 7 Pc	2
STARRETT	Mfr. Model # C11H-24-4R	Combination Square, 24 In, 2 Pc	2
STARRETT	Mfr. Model # C434-12-4R	Combination Set, 12In, 4Pc, Blk Smooth	2
STARRETT	Mfr. Model # S3020Z	Precision Steel Square Set, 4 Pc	1
TE-CO	Mfr. Model # 20402PL	Promo Clamp Kit, 5/8,1/2-13 Stud, 52 Pcs	4
Vermont Gage	Mfr. Model # 901200300	Pin Gage Set, Minus, 0.011-0.250 In, Black	1
Vermont Gage	Mfr. Model # 901200500	Pin Gage Set, Minus, 0.251-0.500 In, Black	1
WESTWARD	Mfr. Model # 4VCN5	Master Technicians Set, 1259 Pc	2
WESTWARD	Mfr. Model # 4KY22	Depth Micrometer, 0-6 In, Electronic	1
WESTWARD	Mfr. Model # 2YND4	Height Gage, Electronic, 0-12 In	1
WESTWARD	Mfr. Model # 3VB44	Deburring Tool, Kit	1

WESTWARD	Mfr. Model # 5A317	Spring Clamp, 1 In, 4 In Long	12
WESTWARD	Mfr. Model # 5A318	Spring Clamp, 2 In, 6 In Long	12
WESTWARD	Mfr. Model # 4KU93	Protractor, Steel, 6 In	1
WESTWARD	Mfr. Model # 6XY11	Square Set, 4 Pc, Body 2,3,4,6 In L	3
WESTWARD	Mfr. Model # 5A318	Spring Clamp	12
WESTWARD	Mfr. Model # 5A319	Spring Clamp	12
WILTON	Mfr. Model # 12375	Machine Vise, 2-1/2 Deep, 7-1/2 in Open	2
LITTLE GIANT	Mfr. Model # SC-3672- 6PPY	Visible Contents Mobile Storage Locker, 2000 lb. Load Capacity, (2) Rigid, (2) Swivel Caster Type	4

Please provide final FOB shipping costs itemized in Bid.

KEY DATES

The Bid shall specifically state how many days from receipt of purchase order until delivery of equipment.

The bid shall provide vendor ability to deliver by March 2016.

QUOTE REQUIREMENTS

Expectations

- Vetting required to proceed.
- W-9 must be obtained.
- Provide a clear description of equipment quoted.
- Provide potential lead times of special order equipment.

Pricing

- Bid equipment by individual item without tax.
- Bid any shipping/handling/delivery/installation costs separately.
- Also Bid separately any service plans or maintenance costs associated with purchase of equipment.
- All quotes shall be based on net 30 payment terms.