

DRAFT Minutes of Governance & Compensation Committee Meeting held by Teleconference on May 18, 2017.

The meeting was called to order at 10:05 am with the following Committee members in attendance:

Jesse Biter
Belinda Keiser

Also in attendance:

Rhonda Rosa
Howard Haug
Denise Swanson
Emma Newsham

Howard Haug thanked all for participating and stated that this meeting is being conducted according to the Sunshine and Public Record laws.

Mr. Haug reviewed the items on the agenda: review and approval of the minutes of the meeting held on May 12, 2015, review of the Governance and Compensation Charter, review of responsibilities of benchmarking and updating the Space Florida Compensation and Performance Management Guidelines and the review and updating of personnel policy manual.

The first is the approval of the minutes and the motion to approve the minutes of the May 12, 2015. The motion was made by Jesse Biter and seconded by Belinda Keiser, and passed unanimously by the committee to approve the minutes of the May 12, 2015 meeting.

The second item is the review of the Charter and no edits to the charter were suggested by the committee members.

The third item is the reminder that the compensation and performance management guidelines are due for review every 3 years with benchmarking of base compensation and job classifications.

The fourth item is the recommendation from our Employment Legal counsel to update our personnel policy manual with the changes they have outlined.

The meeting ended at 10:49 am.