

## Appointment Agreement

*For*

### Owner Representative, Project Management *and* Purchasing Services

This Appointment Agreement for Owner Representative, Project Management, and Purchasing Services (“Agreement”) is made this 31 day of August, 2016 (the “Effective Date”) by and between **SPACE FLORIDA**, an independent special district, a body politic and corporate, and a subdivision of the state of Florida whose principal place of business is 505 Odyssey Way, Exploration Park, FL 32953 (“Space Florida”), and **Airbus OneWeb Satellites LLC**, a limited liability company organized and existing under the laws of Delaware and authorized to do business in Florida whose principal place of business is 1400 Key Boulevard, Arlington, VA 22209 (“Company”).

#### RECITALS

Company has entered or will enter into a Sublease Agreement with Space Florida for certain premises located at Exploration Park Phase 1, Kennedy Space Center, Florida (“Facility Lease”) for Company’s use in conducting aerospace manufacturing and support operations.

In undertaking such obligations, it will be necessary for Space Florida and/or Company to undertake, or to cause to be undertaken, a number of capital improvements and acquisitions, including design, permitting, and construction of improvements to real property and acquisition of numerous items of high-value equipment. In some cases, the capital acquisitions will be owned by Space Florida and leased long term to Company. In other cases, Company may acquire equipment for its own account.

In the cases where Space Florida will undertake and retain title to the capital improvements and acquisitions, Space Florida will be entering into contracts with design professionals, contractors, and vendors to design and construct facilities and improvements and to purchase equipment, all to be owned by Space Florida and leased to Company pursuant to the Leases (defined below), including the following:

a. Manufacturing facility and improvements in Exploration Park, Florida, which are expected to include a satellite manufacturing facility, and the support systems for utilities, lightning/fire protection, hazardous operations mitigation, and site and road infrastructure (collectively, the “Project”).

b. Equipment and tooling to be purchased by Space Florida for the use of Company in the completed Project (“Equipment”) pursuant to an equipment lease (the “Equipment Lease”, with the Facility Lease and the Equipment Lease being hereinafter collectively referred to as the “Leases”).

Company, as the long-term tenant of the completed Project under the Facility Lease and the long-term lessee of the Equipment under the Equipment Lease, has a strong interest in ensuring that the Project and the Equipment are designed, built, specified, and delivered properly and timely in accordance with Company’s specifications and requirements for Company’s tenancy of the Project and use of the Equipment.

Space Florida has entered or will enter into a (i) Standard Form of Agreement between Owner and Design-Builder with Hensel Phelps Development, LLC (the “Construction Contract”) for design and construction of the Project, (ii) a Supply Contract with Latecoere Services for the design and construction of certain tooling and other components of a final assembly line to be installed in the Project, (collectively, the “Project Contracts”).

Space Florida intends to enter into a Master Task Order Agreement No. 17-012 with AECOM Technical Services, Inc. ("AECOM") for Spaceport Infrastructure General Consulting Services, and in connection therewith will issue a Task Order pertaining to the monitoring of the construction of the Project (the "Monitoring Agreement").

Space Florida desires to appoint Company to act as Space Florida's agent under the Project Contracts and to provide owner representative services, project management services, and purchasing services for the Project and the Equipment, and Company desires to accept such appointment and provide said services to Space Florida for the Project and the Equipment.

For capital improvements and equipment acquisitions to be undertaken by Company for its own account and at its own expense, this Agreement does not govern, however, Company shall comply with all the provisions of the Facility Lease.

THEREFORE, Company and Space Florida, in consideration of the mutual covenants contained herein, and other valuable consideration, the sufficiency of which is acknowledged by the parties, do mutually agree as follows:

1. **Recitals; Definitions.** The parties agree that the above recitals are true and accurate. All capitalized terms used herein without definition shall have the meanings ascribed to such terms in the Facility Lease.
  
2. **Appointment.** On and subject to the terms and conditions set forth herein, Space Florida hereby designates and appoints the Company as its exclusive agent for the construction of the Project and the administration of the FDOT Grant Agreement, as hereinafter defined, including making applications for reimbursements thereunder. The Company hereby unconditionally accepts such designation and appointment as construction agent and will cause the Project to be designed and constructed on the Parcel substantially in accordance with the plans and specifications therefor as incorporated or referenced in the Project Contracts (the "Work"). The Company may execute any of its duties under this Agreement by or through agents, contractors, employees, consultants or attorneys-in-fact, and the Company shall enter into such agreements with agents, architects, consultants and contractors as the Company deems necessary or desirable for the Work, provided however, that the Company shall not have the authority (i) to change the scope of construction under the Project Contracts, or (ii) to increase the Guaranteed Maximum Price under the Construction Contract, or (iii) to enter into contracts or otherwise incur obligations on behalf of Space Florida without Space Florida's express, prior written consent.
  
3. **Scope of Authority.** (a) Subject to the terms, conditions, restrictions and limitations set forth herein and in the Facility Lease, when executed, Space Florida hereby expressly authorizes the Company, and the Company unconditionally agrees, for the benefit of Space Florida, to take all action necessary or desirable for the performance and satisfaction of all of Space Florida's obligations under the Project Contracts, including, without limitation:
  - (i) all supervisory functions relating to the Work;
  - (ii) negotiating and entering into all contracts or arrangements to procure the equipment necessary to undertake and complete the Work, to the extent such equipment procurement is not provided under the Project Contracts;
  - (iii) acting as Space Florida's agent in connection with all Project Contracts;
  - (iv) maintaining all books and records with respect to the construction, operation and management of the Parcel;
  - (v) preparing and submitting Project Form Requisitions for payments under the Project Contracts; and
  - (vi) performing any other acts necessary for development of the Project.

(b) Subject to the terms and conditions of this Agreement and, when executed, the Facility Lease, the Company shall have sole management and control over the construction means, methods, sequences and procedures, inspections and approvals with respect to the Work. Without limiting the foregoing, Company shall perform the owner representative services, project management services, and purchasing services for the Project and the Equipment described in Exhibit A to this Agreement, as well as such other capital improvements and acquisitions as the parties may agree in the future (“Services”). Space Florida shall not amend the Project Contracts without the Company’s prior written consent and shall not give any approval with respect to any item under the Project Contracts unless the Company has approved such item in writing.

4. **Administration and Enforcement of FDOT Grant Agreement.** The Company shall also undertake for Space Florida the following tasks in the administration of that certain Financial Assistance Grant Agreement between Space Florida and the Florida Department of Transportation (“FDOT”) dated August 11, 2016 (Contract No. GOE09) (the “FDOT Grant Agreement”):

- i. Maintenance of the record of costs and supporting documents as required by Paragraph 4.01 of the FDOT Grant Agreement;
- ii. Preparation of the activity reports required by Paragraph 2.05 of the FDOT Agreement;
- iii. Preparation of invoices and assembly of all supporting documentation required for payment by FDOT of all invoices.

The Company and Space Florida acknowledge that the Company is the beneficiary of the reimbursements to be paid by FDOT under the FDOT Grant Agreement to the extent they are applied to the costs of the Project. The Company acknowledges that Paragraph 11.01 of the FDOT Grant Agreement expressly declares that FDOT is not obligated or liable under the agreement to any third party. Nevertheless, to the extent not inconsistent with the FDOT Grant Agreement, Space Florida assigns to the Company its right to enforce the obligation of FDOT to reimburse costs under Paragraph 3.01. This assignment may be revoked by Space Florida at any time for good cause.

5. **Agency.** Space Florida hereby appoints Company to act as “Owner Representative” under the Construction Contract, subject to the terms and conditions of this Agreement. Although Company may prepare documents for Space Florida’s signature, Company shall not execute purchase orders to vendors on Space Florida’s behalf. All such purchase orders must be executed by and approved in writing by Space Florida, which execution and approval shall not be unreasonably withheld or delayed.

6. **Monitoring Agreement.** Space Florida will require AECOM to provide the monitoring services to be provided by AECOM under the Monitoring Agreement for the benefit of the Company as well as of Space Florida, and will not enter into the Monitoring Agreement without the prior written approval of the Company, which will not be unreasonably withheld. At such time as the Monitoring Agreement is entered into it will be considered a Project Document.

7. **Other Work for Company’s Own Account.** Nothing in this Agreement will restrict Company from entering into purchase orders and other obligations on Company’s behalf for Company’s own account, without any involvement or obligation of Space Florida, but Company shall be required to comply with the terms of the Facility Lease, when executed, including the requirement to procure and maintain Florida Statute 255.05 payment and performance bonds for the construction of any work performed on land or buildings owned by or that becomes the property of Space Florida or NASA.

8. **Performance Standards.** Company shall perform the Services (i) diligently, competently, in good faith and in the best interests of both Company and Space Florida, and (ii) consistent with Company's expertise, knowledge, skills and abilities.

9. **Financing.** Payments coming due periodically under the Project Contracts shall be paid by Space Florida, but only from such restricted-cash fund or account as Space Florida may establish from time to time for that purpose, and only to the extent funds are available in that fund or account. Space Florida expects to finance a substantial portion of the capital costs of the Project by incurring debt, whether through a loan from a commercial lender, through the issuance of limited obligations to be sold to investors, or through some other long-term financing ("Permanent Financing"). If as part of the Permanent Financing the commercial lender, the trustee for the bond purchasers, or other fiduciary established as part of the Permanent Financing is granted authority under the Permanent Financing to make progress payments, Space Florida will take such actions as may be necessary or useful to comply with such payment requirements under the Permanent Financing.

10. **Term.** The term of this Agreement (the "Term") shall commence on the date hereof and shall continue until (i) the Project has reached final completion and all the Equipment has been delivered and installed in the Project and thereafter until any warranties regarding the Project and the Equipment either have expired or been assigned to the Company as required by the Leases, or (ii) this Agreement has been terminated earlier as provided for herein.

11. **Compensation.** Pursuant to the Leases, Company will be the long term tenant of the Project and the long term lessee of the Equipment, and as such Company has a strong interest in ensuring that the Project and the Equipment are designed, built, specified, and delivered properly and timely in accordance with Company's specifications and requirements for Company's tenancy of the Project and use of the Equipment. In consideration of such valuable and significant benefits to Company, Company shall not charge any fee or expenses for the Services performed by Company under this Agreement.

12. **Termination.** Either party may terminate this Agreement upon three days prior written notice (i) if the Sublease is not executed by both parties hereto on or before the 75th business day after the Effective Date of this Agreement, (ii) if the Sublease is terminated, (iii) if for whatever reason the Permanent Financing is not consummated on or before the 75th business day after the Effective Date, (iv) if that certain Amended and Restated Advance Funding Trust Agreement entered into by the parties hereto as of November 30, 2016, is terminated by Space Florida because of abandonment of the Project as provided in that agreement, or (v) for cause for breach by the other party of any material obligation set forth herein if such breach is not cured within 30 days after receipt of written notice to other party (or within such longer period in the event such breach is not susceptible of cure within such 30-day period, so long as such party is diligently pursuing such cure), and such written notice of breach given hereunder shall specify the nature of the breach in reasonable detail.

13. **Insurance.** Company shall maintain general commercial liability insurance with minimum limits of \$1,000,000; statutory workers compensation coverage for all its employees if required, and minimum \$500,000 automobile liability insurance on all its vehicles used in the performance of the Services or used on the Project sites. Company shall provide Space Florida a certificate of insurance upon the signing of this Agreement.

14. **Indemnity and Limitation of Remedies.**

Company shall defend, indemnify, and hold harmless Space Florida, its officers, directors, agents, employees, and lenders from and against all claims, damages, losses, liens, and expenses (including but not

limited to reasonable fees and charges of attorneys or other professionals and court and arbitration or other dispute resolution costs) to the extent resulting from (i) breach of the terms of this Agreement by Company or any of Company's employees, officers, directors or representatives (including subcontractors) employed by or on behalf of Company to perform, furnish or provide any of the Services, (ii) violations of applicable law by Company or any of Company's employees, officers, directors or representatives (including subcontractors) employed by or on behalf of Company to perform, furnish or provide any Services, or (iii) death or disability of third parties (including employees and agents of Company), or damage to property to the extent attributable to the negligent acts or omissions of Company or any of Company's employees, officers, directors or representatives (including subcontractors) employed by or on behalf of Company to perform, furnish or provide any of the Services.

Space Florida is not entitled to claim, with respect to itself, the defense of sovereign immunity under current law in any action, suit or proceeding arising out of the contractual obligations of Space Florida under this Agreement; *provided, however*, in any action, suit or proceeding in which the Company, its officers, employees, contractors of any tier, consultants, agents, invitees, or others, makes a claim or cause of action to recover damages in tort for money damages against Space Florida for injury or loss of property, personal injury or death, Space Florida may assert the defense of sovereign immunity to the extent set forth in Section 768.28, *Florida Statutes*. Nothing hereby shall inure to the benefit of any third party for any purpose, including but not limited to, anything which might allow claims otherwise barred by sovereign immunity or operation of law, nor be construed as a waiver of Space Florida's sovereign immunity beyond its contractual obligations under this Agreement. Space Florida will in good faith perform its obligations under the Leases, and Company reserves the right to enforce its rights under the Leases. Except as provided in the foregoing or as otherwise provided in any of the Leases: (i) Company releases and waives any and all monetary damage claims of any kind against Space Florida, regardless of Space Florida's breach of this Agreement; and (ii) Company's sole remedies shall be to seek specific performance of an obligation not being performed by Space Florida or injunctive relief to halt action Space Florida in violation of this Agreement, but Company shall not seek nor be entitled to any monetary damages of any kind against Space Florida, including, but not limited to any direct, indirect, actual, consequential, or punitive damages; and (iii) Company covenants not to sue Space Florida for monetary-damage claims of any kind, including but not limited to claims for breach, negligence, sums of money, delays, loss of income, profit, contribution, indemnity, loss of productivity, reputation loss, business loss, rental expenses, repairs, and loss of use.

The provisions of this section shall survive the expiration or termination of this Agreement for any reason.

15. **Independent Contractor.** It is acknowledged and agreed that the relationship between Space Florida and Company is that of an independent contractor. Company is not an employee of Space Florida for any purpose whatsoever, including state or federal taxes and workers' compensation insurance. This Agreement is not intended to create, nor shall it create, an employment relationship, a joint venture, partnership or any similar relationship between the parties. Neither party nor its employees shall in any manner hold itself or themselves out to the public as an employee of the other party hereto. Company shall not and does not have any right, power or authority to create any contract or obligation binding upon Space Florida. Space Florida shall not and does not have any right, power or authority to create any contract or obligation binding upon Company.

16. **Sovereign Immunity.** Space Florida is not entitled to claim, with respect to itself, the defense of sovereign immunity under current law in any action, suit or proceeding brought by Company and arising out of the contractual obligations of Space Florida under this Agreement; *provided, however*, in any action, suit or proceeding in which the Company, its officers, employees, contractors of any tier, consultants, agents, invitees, or others, makes a claim or cause of action to recover damages in tort against Space Florida

for damage to or loss of property or for personal injury or death, Space Florida may assert the defense of sovereign immunity to the extent set forth in Section 768.28, *Florida Statutes*. Nothing hereby shall inure to the benefit of any third party for any purpose, including but not limited to, anything which might allow claims otherwise barred by sovereign immunity or operation of law, nor be construed as a waiver of Space Florida's sovereign immunity beyond its contractual obligations under this Agreement.

17. **General Provisions.**

(a) **No Assignment by Company.** Company may delegate its obligations hereunder to, and otherwise assign its rights and obligations hereunder to, any parent, subsidiary or affiliate of Company, but only with Space Florida's written consent, which may be withheld for reasonable basis. Except as provided in the proceeding sentence, Company shall not assign this Agreement or any of its rights or obligations hereunder, without the written consent of Space Florida, which consent may be withheld in Space Florida's sole discretion.

(b) **Notices.** All notices required by this Agreement shall be in writing and delivered by electronic mail with a confirming reply email, by hand or by first class registered or certified mail, postage prepaid, or by nationally recognized overnight delivery service, and addressed as follows:

if to Space Florida:

Todd Romberger  
tromberger@spaceflorida.gov  
321-730-5301 x 104

And

Contract Compliance Manager, Desiree Mayfield  
[dmayfield@spaceflorida.gov](mailto:dmayfield@spaceflorida.gov)  
Space Florida  
MS: SPFL  
Bldg: M6-306; Room: 9030  
Kennedy Space Center, FL 32899  
P: 321-730-5301 ext. 237  
F: 321-730-5307

if to Company:

Brian Holz, CEO  
Airbus OneWeb Satellites, LLC  
[Brian.holz@airbus-oneweb.com](mailto:Brian.holz@airbus-oneweb.com)  
408-442-6141  
with a copy to: Ellen M. Macfarlane at [emm@macfar.com](mailto:emm@macfar.com)

(c) **Entire Agreement; No Amendments.** This Agreement, along with any Non-Disclosure Agreement made between Space Florida on the one hand, and Company and its affiliates on the other hand, including but not limited to Non-Disclosure Agreement No.: 16-064, as amended, made between Space Florida, Company and its affiliates, and the requests for confidentiality made by Company and its affiliates dated as of January 1, 2016, the Leases and other agreements referenced therein, constitute the entire

agreement of the parties and supersede all prior agreements and undertakings, both written and oral, between the parties with respect to the subject matter hereof. This Agreement may not be amended or modified, and no provision hereof may be waived, except by an instrument in writing, expressly denominated on its face as such, approved by Space Florida's Board of Directors, and signed by both parties.

(d) Governing Law; Severability. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. The invalidity of any portion of this Agreement shall not affect the enforceability of the remaining portions of this Agreement or any part thereof, all of which are inserted herein conditionally on their being valid in law. In the event that any portion or portions contained herein shall be invalid, this Agreement shall be construed so as to make such portion or portions valid or, if such construction is not legally possible, as if such invalid portion or portions had not been inserted.

(e) Waiver. Failure to insist upon strict compliance with any of the terms, covenants or conditions hereof shall not be deemed a waiver or relinquishment of any such terms, covenants or conditions, nor shall any waiver or relinquishment of any right or power hereunder at any one time or more times be deemed a waiver or relinquishment of such right or power at any other time or times.

(f) Intentionally deleted.

(g) Jurisdiction and Venue. Any suit, action or proceeding with respect to this Agreement shall be brought only in the circuit court of Brevard County in the State of Florida. The parties hereto hereby accept the exclusive jurisdiction of that court for the purpose of any such suit, action or proceeding.

(h) Headings. The headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

(i) Counterparts. This Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which together will constitute one and the same instrument.

(j) Compliance with Federal, State, and Local Laws.

i. In the performance of this Agreement, the parties shall comply with all federal, state and local laws, rules and regulations, which may be applicable to this Agreement.

Company, subject to and *if required* by the provisions of sections 288.075, 331.326, and Chapter 119 of the Florida Statutes, shall permit public access to all documents or other materials prepared, developed or received by it in connection with the performance of its obligations or the exercise of its rights under this Agreement with the exception of those items identified as trade secret, confidential or proprietary as defined in Section 331.326, 812.081, 288.075, 688.002, Chapter 119 and other applicable Florida Statutes. As provided under subsection 119.0701(2) of the Florida Statutes, Company shall:

- A) Keep and maintain public records that ordinarily and necessarily would be required by Space Florida in order to perform the services under this Agreement.
- B) Provide the public with access to public records on the same terms and conditions that Space Florida would provide the records to the public and at a cost that does not exceed the cost provided in Chapter 119 of the Florida Statutes or otherwise provided by law.
- C) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law, such as those documents exempt from disclosure pursuant to the provisions of Florida Statutes sections 288.075 and 331.326.

D) Meet all requirements for retaining public records and transfer, at no cost, to Space Florida, copies of all public records in possession of Company upon expiration or termination of this Agreement. All records stored electronically must be provided to Space Florida in a format that is compatible with the information technology systems of Space Florida.

ii. Company shall defend, at its own cost, indemnify, and hold harmless Space Florida, their officers, directors, and employees from and against all claims, damages, losses, and expenses, (including but not limited to fees and charges of attorneys or other professionals and court and arbitration or other dispute resolution costs) arising out of or resulting from Company's failure to provide the public with access to public records to the extent required by Florida law.

iii To provide for the mutual protection of confidential or exempt documents and information, the parties have executed a Non-Disclosure Agreement.

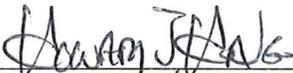
iv. Company shall preserve all contract records and documents for the entire term of this Agreement and thereafter until the later of: (i) five (5) years after the date of submission of Company's final Services, or (ii) until all claims (if any) regarding the Agreement are resolved. During such period of time, Company shall retain and maintain all records and make such records available for a review and audit as may be requested by Space Florida. Space Florida may, at any time following reasonable notice and for any reason whatsoever, review, audit, copy, examine and investigate in any manner, any records of Company which include, but are not limited to, papers, books, documents, and other supporting documentation.

v. Public Entity Crime Notice. Company has at no time within three years prior to the Effective Date been convicted of a public entity crime pursuant to Section 287.133(2)(a) of the Florida Statutes or listed on the state's discriminatory vendor list within three (3) years prior to the date of this Agreement. For Services related to this Agreement, Company may not transact business with any public entity that has been placed on the discriminatory vendor list as set forth in Florida Statute 215.97. A public entity crime means a violation of any state or federal law with respect to, and directly related to, the transaction of business with any public entity or agency (federal, state or local), involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, forgery, falsification of records, receiving stolen property or material misrepresentation.

vi. E-Verify Employment. Company shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all employees hired by Company for the performance of its obligations under this Agreement. The employment by Company of unauthorized aliens, as described by Section 274A(e) of the Immigration and Nationalization Act, for such purpose shall be cause for termination of this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of the day and year first above written.

Space Florida:

By:   
Howard Haug, Executive Vice President

Airbus OneWeb Satellites LLC:

By:   
Print Name: Brian Holz  
Title: Chief Executive Officer

## Exhibit A

### Scope of Services

Company will provide owner representative and project management services and Equipment purchasing services for the Project. Such services shall include, but not be limited to: (1) preconstruction services, project planning, budgeting, scheduling, and design reviews, including coordination with the Project architect and contractor during the design phases of the Project, (2) coordination and management of Space Florida's design and construction professionals to properly plan and execute the design and construction of the Project, (3) administration of the Space Florida equipment and materials purchasing process including preparation of purchase orders for signature by Space Florida, (4) oversight and processing of pay requests with all being subject to Space Florida's approval, (5) administration of the design and construction contracts including inspection and reporting to Space Florida of the design and construction progress of the Project, (6) development and monitoring of the Project's schedules, budgets, and costs, (7) administration and enforcement of the FDOT Grant Agreement as set forth in this Agreement, (8) advise and consult with Space Florida throughout the Project, and (9) all those tasks set forth in the table below.

<b>1.0 PRE-CONSTRUCTION PHASE</b>
1.1 Publish and maintain project directory
1.2 Facilitate and direct Pre-Construction Project communications
1.3 Attend/conduct pre-construction Project meetings & publish notes to team
1.4 Create and publish Pre-Construction weekly reports
1.5 Review Drawings & Construction Documents, Contractor & Vendor Bids & Proposals
1.6 Identify Project Budget and Schedule Risk Areas and make recommendations
1.7 Review Contractor Qualifications/Clarifications/Assumptions and make recommendations to minimize risk
1.8 Set up and carry out initial materials and FF&E procurement processes for Space Florida supplied and/or purchased items and specialty items
1.9 Work with Space Florida administrative and operational requirements
1.10 Develop and coordinate design/permitting/procurement/construction schedules
1.11 Develop and assemble overall budget report

<b>2.0 CONSTRUCTION PHASE</b>
2.1 Conduct project kick off meeting and ensure all certifications of insurance are in place
2.2 Conduct project meetings and publish minutes/notes to team
2.3 Facilitate and direct project communications; coordinate vendors, contractors, and Space Florida
2.4 Create and publish weekly reports
2.5 Update project schedules monthly
2.6 Update project budget monthly
2.7 Ensure Space Florida supplied and long lead items are ordered, procured, and tracked; Ensure that direct purchases by Space Florida are made and documented to allow for waiver of sales taxes eligible to not for profit entities.
2.8 Field Inspect Contractor Construction Progress
2.9 Review and approve all contractor and vendor invoicing, subject to approval by Space Florida and ensure progress payment lien waivers are provided by contractor
2.10 Provide assistance to set up furnishings for move in

<b>3.0 CLOSE-OUT PROJECT</b>
3.1 Ensure Contractor provides all Contract Closeout Documents and OEM's

3.2 Review and approve all final contractor and vendor invoicing, subject to approval by Space Florida and ensure progress payment lien waivers are provided by contractor
3.3 Ensure all inspections and permitting are closed out by contractors
3.4 Update and Finalize Project Budget