

**SPACE FLORIDA**



**Appendix E**



Appendix E

**Sample Invoice**

Date: \_\_\_\_\_

Grant Agreement # \_\_\_\_\_

Company Name: \_\_\_\_\_

Payment Terms Net 30

Address: \_\_\_\_\_

RFQ # or Call for Projects \_\_\_\_\_

Email: \_\_\_\_\_

Solicitation Title \_\_\_\_\_

**To:** Space Florida (Accounting)  
505 Odyssey Way, Suite 300  
Exploration Park, FL 32953  
[accounting@spaceflorida.gov](mailto:accounting@spaceflorida.gov)  
321-730-5301

**Ship to:** Tony Gannon  
Space Florida  
505 Odyssey Way, Suite 300  
Exploration Park, FL 32953  
[tgannon@spaceflorida.gov](mailto:tgannon@spaceflorida.gov)  
321-730-5301 ext. 230

**Description**

**Total**

**Proposal Title / Description of work**

**Total Due** \_\_\_\_\_