

**Questions and Responses to
RFQ-SF-04-0-2020
Space Florida Request for Qualifications for
IHMC Research Center For Design Criteria Professional**

Question #	RFQ Area	Page #	Section	Question	Response
1				Are you looking to have an MEP firm provide a narrative?	Not required, use best judgement as to whether it would be helpful.
2	Qualification Package Instructions	5	Paragraph 6	You note that no hard copies will be accepted, but, on page 5, paragraph 6 you ask for anything considered to be confidential to be submitted in a clearly marked ENVELOPE referencing exemption from the Public Records Act. Please clarify.	If you wish to have any portion of your proposal considered confidential, please provide it under separate email.
3	General	N/A	N/A	Can we know the selection committee?	This is not finalized at this time.
4	Tentative Schedule	3		Will the short list/selection meeting be public?	At this time, it is not anticipated that a short list meeting will be held. The short list will be based on the rankings from the evaluation committee's scores. If a meeting is required, it will be properly noticed under Fla. Stat. § 286.011.
5	Guidelines – Interviews/ Oral Presentations	10	Qualifications	You note that require a copy of an Minority Business Enterprise certificate for the interview, but not the RFQ response....is there a minimum % participation you're looking for? Is there any documentation required in the RFQ response on minority participation as referenced on pg. 4 of exhibit D?	No and No
6	Guidelines – Interviews/ Oral Presentations	10	Qualifications	Are references not required until a short list is established and interviews are determined?	Correct.
7	General	N/A	N/A	Is the main project funded?	Not yet.
8	Attachment A	Scope of Services	General	Are you looking for an architecture firm to provide legal description, site survey and elevation survey services? Is this in our scope, or will the owner take care of this?	Legal description, site survey and elevation survey services are not required. The owner will not be performing those services at this time.
9	Attachment A	Scope of Services	General	What manufactured construction systems are you currently thinking of?	DIRRT or similar

10	General	N/A	N/A	Can Space Florida confirm if the Design Criteria Professional is precluded from being the Architect on the Design-Build Team for this project?	Under Fla. Stat. § 287.055(9)(b), "A design criteria professional who has been selected to prepare the design criteria package is not eligible to render services under a design-build contract executed pursuant to the design criteria package."
11	Qualification Package Instructions	8	Financial Statements	Can we submit regular financial statements? Or must the financial statements be audited?	Space Florida would prefer audited financial Statements, however, we will accept financial statements that are not audited.
12	Attachment A	Scope of Services	General	Please provide clarification on the final deliverables to be provided to Space Florida. Is the intent for a concept design drawing package to be included as part of the final deliverable document and is the aesthetic look of the building to be delineated in the deliverable?	A concept design drawing is not required, however, building exterior specifications are required.
13	Attachment A	Scope of Services	General	The RFQ mentions manufactured construction standards for interior demising walls. Is the intent to utilize systems covered by CSI specification 10 22 19 Demountable Partitions, or if the intent is different could an example be provided?	Yes, the intent is to utilize systems covered by CSI specification 10 22 19, however, alternatives could be discovered during the programming process.
14	General	N/A	N/A	Would being awarded this project preclude us from pursuing any further related projects, such as the upcoming design-build RFP?	Please see the answer to Question 10 above.
15	Guidelines – Interviews/ Oral Presentations	10	Qualifications	What is considered sufficient proof that the firm is registered to do business in Florida?	Current Annual Report filed with State and a Certificate of registration or license issued by the Department of Business and Professional Regulation to members of your firm for the practice of architecture or engineering.
14				Qualifications Package Instructions, Item G.6. requests "previous two years audited financial statements". What defines "audited"? Would 1120S tax returns be sufficient?	Generally, audited financial statements means a company's financial statements that have been prepared in accordance with generally accepted accounting principles and that has been audited by an independent certified public accountant. Firms may submit any documents they determine relevant to satisfy this requirement.
16	Attachment A	Scope of Services	General	To what extent will the design criteria architect be designing the exterior of the building?	The Design Criteria Professional provides information to building owners regarding projected space needs and rough budgeting for implementation. The DCP guides the building design by defining the scope of work for the design effort, they do not design.
17	Attachment A	Scope of Services	General	Based on the two districts (AC1 and CA2), what architectural language (and/or guidelines) are you looking for (and/or following)?	The answer to this question should be discovered during the programming process.
18	General	N/A	N/A	Are you able to provide a detailed site survey?	No.
19	General	N/A	N/A	Are we able to perform both Design Criteria Professional and Design Build services?	Please see the answer to Question 10 above.