



Space Transportation Infrastructure Matching Fund 2024 Application

For Projects Starting
Florida Fiscal Year 2026 – 2030
(July 1, 2025 to June 30, 2030)

Applications for this funding cycle are due **March 15, 2024**.
Applications accepted after this date will be considered for FY 2027 – 2031 cycle.
Submit PDF applications to Steven Bostel in Planning & Development:
sbostel@spaceflorida.gov

Before filling out this application applicants should read the [Call for Projects Program Information & Resources](#) package for application guidance and important program information.

Visit SpaceFlorida.gov/call-for-projects for all program resources.



PUBLIC RECORDS NOTICE: Space Florida is governed by the State of Florida public records law. Applications, including contact information and any attachments and information received, might be disclosed to any person making a public records request. If you have any questions about the Florida public records law refer to **Chapter 119 Florida Statutes**.

Part 1 – General Information

Application Status: Update to Prior Year Submitted Application New Application (FY 2026-30)

1.1 APPLICANT ORGANIZATION

Name and contact information for person to be contacted on matters involving this submission:

Name, Title: _____

Organization: _____

Email: _____

Phone: _____

Address: _____

City: _____

State/Zip: _____

1.2 PROJECT SUMMARY

Project Name: _____

Location - Physically located within Spaceport territory:

- Cape Canaveral Spaceport
- Cecil Spaceport
- Cape Canaveral Space Force Station
- Space Coast Regional Spaceport
- Other Spaceport Territory

Project Abstract:

The Project Abstract should not exceed 100 words and must contain a summary of the proposed activity suitable for dissemination to the public. It should be a self-contained description of the project including the proposed site, scope of planned operations and types of jobs, etc. It should be informative to other persons working in the same or related fields and in "plain language". This abstract must not include any proprietary/confidential information.

1.3 REQUESTED FUNDING AMOUNTS, TYPES AND PHASES:

| | Updated FY 2024 <i>Only for previously submitted applications</i> | FY 2025 | FY 2026 | FY 2027 - 2029 | TOTAL |
|---|---|--------------------|--------------------|---------------------------|--------------|
| Estimated # of Permanent Jobs: | | | | | |
| | | | | | |
| | Project Costs | Project Costs | Project Costs | Project Costs | TOTAL |
| <i>Phase</i> | \$ | \$ | \$ | \$ | \$ |
| Project Development & Environmental (PD&E) | | | | | |
| Design | | | | | |
| Construction** | | | | | |
| Design/Build** | | | | | |
| TOTAL | | | | | |

**For match-funded projects, PD&E and/or Design phases must be funded by the applicant to demonstrate project readiness and applicant commitment.*

*** Requests for construction funding require completion of the PD&E and/or Design project(s) prior to construction funding. Applicants should perform the PD&E phase prior to submitting an application. Design should be in progress or completed for updated applications (FY2023).*

****One potential option for applicants is Conduit Financing. Space Florida serves as a special purpose entity for companies seeking to fund projects and infrastructure improvements within Florida's spaceport territories. Space Florida uses a conduit (pass-through) financing capability to work with companies to access non-traditional funding and assist with special arrangements (i.e.: synthetic leases) that enable companies to recover financing costs associated with specific projects. Contact Space Florida to determine if this funding source is appropriate for inclusion with your application. Visit <https://www.spaceflorida.gov/doing-business-with-sf/> for more information.*

Part 2 – Cost-Benefit Summary

2.1 TOTAL FUNDING

Total capital project cost: _____

State Fiscal Years of requested funding: _____

Have matching funds/financing been secured? If yes, explain how/source of funds:

2.2 SPACEPORT SUSTAINABILITY

The project will satisfy the sustainability and Return on Investment requirement* for matching fund spaceport capital projects via (select all that apply and explain):

Spaceport revenue generation (e.g. land lease, infrastructure fee, franchise fees, etc.)

Space Florida ownership (Indicate intended structure, including ownership or lease by Space Florida of the land, and/or ownership by Space Florida of the improvements, with sublease to the applicant)

Other (Describe)

**Refer to the Project Eligibility Memo in the Resources Packet and the Spaceport Improvement Program Handbook for more information*

2.3 PAST INVESTMENTS:

_____ Past investments by Applicant in space transportation infrastructure (total)
_____ Past investments by Applicant in space transportation infrastructure in
_____ Florida (total)
_____ Past investments by Space Florida for space transportation infrastructure
_____ for Applicant (total)

2.4 PUBLIC BENEFIT SUMMARY:

Construction Phase Benefits:

_____ Construction start date (Month Year)
_____ Construction end date (Month Year)
_____ Is this project a part of a larger phased investment in Florida? If so, please
_____ estimated the total capital investment of all phases

Operations Phase Benefits:

_____ Estimated number of permanent jobs created
_____ *(indicate year-by-year numbers if permanent jobs increase over time)*
\$ _____ Estimated annualized average permanent wages (excluding benefits)
_____ Estimated total project expenditures July 1, 2023 to June 30, 2028 required
\$ _____ to accomplish the project/mission in Florida (includes construction,
_____ personnel, equipment, etc)

Readiness (long term customer commitment):

_____ Estimated number of scheduled launches*
_____ Estimated date of first launch for project(s)
_____ Estimated number of launch customers
_____ Civil
_____ Military
_____ Commercial

**Per Florida Statute 331.303(21), eligible Spaceports must have had one or more orbital or suborbital flights during the previous calendar year or have an agreement in writing for installation of one or more regularly scheduled orbital or suborbital flights upon the commitment of funds for stipulated spaceport capital improvements.*

2.5 AEROSPACE PARTNER (APPLICANTS) PROJECT BENEFIT AND READINESS:

- a. Space Florida and FDOT consider the applicant’s performance on projects that seek state funding participation through assessment of the applicant’s ability to forecast spending, drawdown funds and maintain schedule. It is important that State-funded grant projects be properly managed and expeditiously completed. A project should demonstrate a significant return on the state’s investment.

If you do not have an active project with Space Florida skip this item and move on to item b.

| | |
|---|--|
| Aerospace partner’s current projects with state financial assistance (amount) | |
| Estimated project completion date: | |
| Amount expended and invoiced to State as of March 31, 2021: | |
| Remaining Balance: | |

- b. Space Florida and FDOT consider how projects help increase the **capability** and **capacity** of the State’s Space Transportation system. Identify the new commercial capabilities created by this project:

- c. Space Florida and FDOT consider how projects help make the State's Space Transportation system more **sustainable** with reinvestment into the State's spaceports. Describe the direct and indirect economic benefits of the project:

[Empty response box for item c]

- d. Summarize the project analysis/justification, common use benefit and the financial and economic basis for requesting state funding participation:

[Empty response box for item d]

Part 3 – Project Description/Narrative (Attachments)

3.1 NARRATIVE DESCRIPTION OF THE PROJECT (*maximum one (1) page*): Provide a narrative description of the project that includes program goals, business case, economic benefits, market expectations, and what the project provides.

3.2 PROJECT BUDGET SUMMARY (*maximum one (1) page*): Outline the project budget and indicate the sources of matching funds.

3.3 SCHEDULE SUMMARY (*maximum one (1) page*): **Provide a detailed schedule to begin the project and include proposed dates to begin operations and/or contractually obligated dates for delivering services.** Describe funding through all required project phases (PD&E, Design, Design/Build or Construction, Testing, Activation, Operations, Launch, and/or any other applicable phases.)

3.4 STATE BENEFIT (*maximum one (1) page*): Summarize how the project contributes to meeting the goals, objectives, and requirements of the spaceport territory's master plan and goals. [See the links provided in the Program Information & Resources package to understand the specific goals and objectives of the Spaceport the project is looking to locate and the overall system plan goals.](#)

3.5 SPACE FLORIDA DUE DILIGENCE: Funding under the Spaceport Improvement Program is subject to completion of Due Diligence by Space Florida at Space Florida's sole discretion. Upon determination of conditional eligibility, Space Florida will separately provide a list of required due diligence materials which must be furnished by applicant prior to receipt of funds.

Verify with a check mark that the following are included on separate pages in this application package:

3.1 Narrative

3.2 Budget

3.3 Detailed Schedule

3.4 State Benefit

3.5 Due Diligence Materials (*may be provided separately*)

Part 4 – Project Approvals (Attachments)

4.1 AUTHORIZATION LETTER: Include a signed letter by a senior corporate official acknowledging the legal authority to engage in the project. The letter must include a statement concerning project eligibility and matching funds. The letter must also demonstrate the project preparedness (ability to launch) and acknowledgement that a benefit will be received back to the state as outlined in **Program Information & Resources package**.

4.2 LANDOWNER PROOF OF OWNERSHIP OR APPROVALS: Funding requires proof of property ownership or written documentation from the head of the appropriate agency, should the project use government property (land, equipment, etc.). Please provide lease, license, easement, letter of commitment or other documentation demonstrating that the applicant has or will have legal access to the property. Space Florida requires that the applicant have legal access to the property before grant funds are obligated for construction.

4.3 DESIGN AND PERMITTING APPROVALS: For construction applications include documentation of steps the applicant has taken to complete PD&E, design, and/or permitting approvals. Examples of approvals include state water management district environmental resource permits, federal wetland dredge and fill permits, local site plan development order and building permits, or facility review board approval.

Verify with a check mark that the following are included in this application package:

- | | | |
|--|-------------------------------------|---|
| <i>4.1 Authorization Letter</i> | <input type="checkbox"/> <i>yes</i> | |
| <i>4.2 Project Approvals</i> | <input type="checkbox"/> <i>yes</i> | <input type="checkbox"/> <i>in progress</i> |
| <i>4.2 Design and Permitting Approvals</i> | <input type="checkbox"/> <i>yes</i> | <input type="checkbox"/> <i>in progress</i> |