

**S P A C E F L O R I D A**



**AUDIT AND ACCOUNTABILITY COMMITTEE MEETING  
Agenda**

**Monday, September 25, 2023  
4:00 p.m. EDT**

**By Teleconference  
Call-in Number: 855-758-1310  
Guest Code: 627 763 6389#  
Passcode: 567768**

<b>Agenda Items</b>	
Call to Order	Belinda Keiser
Agenda <ul style="list-style-type: none"><li>• Public Comment</li><li>• Minutes, August 23, 2023</li><li>• Financial Audit Solicitation Results</li></ul>	Belinda Keiser Belinda Keiser Denise Swanson
Closing Remarks	Belinda Keiser



***Draft Minutes of a Regular Meeting of the Space Florida Audit & Accountability Committee***

*A Regular meeting of the Space Florida Audit & Accountability Committee was held by Teleconference on August 23, 2023. The meeting was called to order at 10:00 a.m. EDT.*

**COMMITTEE MEMBERS PRESENT:**

Belinda Keiser (Chair)  
Anthony Barbar  
Jason Clement  
Rodney Cruise

**SPACE FLORIDA STAFF PRESENT:**

Frank DiBello  
Howard Haug  
Denise Swanson  
Beth Courtney  
Desiree Mayfield  
Terrie Ireland  
Ivy Zheng

Denise Swanson welcomed committee members and stated that the meeting is being conducted in accordance with the Sunshine and Public Record laws of Florida.

A quorum being present, Belinda Keiser, Chair, called the meeting to order.

There were no public comments.

Ms. Swanson requested review and approval of the minutes of April 17, 2023, Audit and Accountability Committee Meeting Minutes.

***Jason Clement made a motion to approve the minutes of April 17, 2023, Audit and Accountability Committee which was seconded by Rodney Cruise and passed unanimously.***

Ms. Swanson presented the 2nd Quarter Interim Financial Statements for the period ended March 31, 2023.

***Anthony Barbar made a motion to approve the issuance of the quarterly interim financial statements for the period ended March 31, 2023, which was seconded by Rodney Cruise and passed unanimously.***

Ms. Swanson noted that results of the Financial Audit Solicitation for the Fiscal Year end September 30, 2023, were listed on the agenda, but requested to defer the action as additional time was needed regarding solicitation evaluations. After a brief discussion, no objections were made, and it was determined the results would be presented at a later date.

Madam Chair Keiser stated that there was no further business for today and thanked everyone for their time and effort.

**CLOSING REMARKS & ADJOURNMENT**

The meeting adjourned at 10:10 a.m. (EDT)

**Request for Proposals  
For  
Financial and Compliance Audits  
RFP-SF-01-0-2023  
Combined Scores and Rank**

Selection Criteria	Score Range	Carr, Riggs & Ingram CPAs and Advisors				James Moore & Co., P.L.				Cherry Bekaert LLC				Mauldin & Jenkins, LLC			
		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Firm's technical qualifications	10	10	10	10	8	8	10	10	10	10	10	10	10	7	10	10	8
Firm's roll in similar audits	20	20	20	20	18	18	20	20	20	20	20	20	20	14	20	20	18
Qualifications of staff to be assigned	30	30	28	30	30	30	30	30	30	30	30	30	28	30	30	30	15
Understanding of work to be performed	30	30	30	30	30	30	30	30	30	30	29	30	26	30	28	30	30
Compensation	10	10	10	10	10	10	8	8	9	8	5	5	10	10	6	6	8
<b>Total</b>	<b>100</b>	<b>100</b>	<b>98</b>	<b>100</b>	<b>96</b>	<b>96</b>	<b>98</b>	<b>98</b>	<b>99</b>	<b>98</b>	<b>94</b>	<b>95</b>	<b>94</b>	<b>91</b>	<b>94</b>	<b>96</b>	<b>79</b>
<b>Cumulative Score</b>		<b>394</b>				<b>391</b>				<b>381</b>				<b>360</b>			
<b>Rank</b>		<b>1</b>				<b>2</b>				<b>3</b>				<b>4</b>			